

**REGIONAL OFFICE - PORT BLAIR**  
**NATIONAL HIGHWAYS & INFRASTRUCTURE DEVELOPMENT**  
**CORPORATION LTD.**

(Ministry of Road Transport & Highways Government of India)

Regional Office - 3rd Floor, J.J Bhavan, Near Karpagam Dream Hotel, Birdline, Calicut (PO)

Port Blair, Pin - 744105, Ph : 03192 - 296755,

E-mail: [edpportblair@gmail.com](mailto:edpportblair@gmail.com)



**A GOVT. OF INDIA UNDERTAKING**

NHIDCL/RO/A&N/Tender/N29/2020 /348

Date: 04.07.2020

To,

Shri. A. Chandrashekhar  
General Manger (IT)  
NHIDCL, HQ  
3<sup>rd</sup> Floor, PTI Building  
4-Parliament Street  
New Delhi - 110001  
Email: [acsekharnhidcl@gmail.com](mailto:acsekharnhidcl@gmail.com), [kunal.khuler@gov.in](mailto:kunal.khuler@gov.in)

Sub: Quotation Document for Hiring of vehicle on monthly basis for Regional Office, Port Blair, National Highways Infrastructure & Development Corporation Limited - reg.

Sir,

Please find herewith NIQ for hiring of 01 no. of vehicle i.e. , Ertiga (Maruti Make)/ Scorpio (Mahindra & Mahindra Make)/ Hexa (TATA) or equivalent SUV on monthly basis for Regional Office, Port Blair.

Last date of submission of Quotation documents is 15.07.2020 up to 15.00 hrs. It is requested to kindly instruct the concerned to host NIQ on NHIDCL web portal for invitation to Quotationers.

Encl: NIQ Documents

Yours sincerely

(Devendra Singh)  
Executive Director (P)

Copy to:

- Office Signboard to Display NIQ.
- The Manager, The Daily Telegram, Andaman & Nicobar Administration for publishing NIQ on behalf of Executive Director (P), RO, Port Blair, NHIDCL on DAVP rate.
- The Manager, Echo of India, Andaman & Nicobar Islands for publishing NIQ on behalf of Executive Director (P), RO, Port Blair, NHIDCL on DAVP rate.

**(NIQ) NOTICE INVITING QUOTATION**

**Tender Notice No:** NHIDCL/RO/Tender/N29/2020 dated:03.07.2020

**Name of work:** Hiring of vehicle on Monthly Basis for NHIDCL, Regional Office, Port Blair (A & N Islands)

Estimated Cost	: Rs.40,000/- (For R.O: Port Blair) inclusive of all taxes
Quotation Security	: Rs. 10,000/-
Cost of Quotation document	: Rs.500/-
Time period	: Two years (Renewable after 1 <sup>st</sup> year subject to the performance of the Contract)

1. Sealed quotations are invited from established, experienced & reputed agencies having adequate experience in the work mentioned above.
2. The blank BoQ with Terms & Conditions for the above may be obtained from the RO, Port Blair from 06.07.2020 (10.00 Hours) to 14/07/2020. (up15.00 Hours) and can be downloaded from web [www.nhidcl.com](http://www.nhidcl.com). The cost of Quotation Documents is Rs.500/- (Rs Five Hundred only) and will be paid in the form of Demand Draft in favour of National Highways & Infrastructure Development Corporation Limited payable at Port Blair (A&N Islands).
3. The duly filled quotation in sealed envelope shall be submitted in the Regional Office (RO) Port Blair, up to 15.00 Hrs on 15/07/2020 with Quotation Security of Rs. 10,000/- in the form of Demand Draft in favour of National Highways & Infrastructure Development Corporation Limited payable at Port Blair (A&N Islands), in separate envelope. The Quotation Security of unsuccessful Quotationers shall be returned within 7 days of receipt of Quotations. The Quotations Security of lowest successful Quotationer shall be considered as Performance Security and will be released after successful completion of Contact Period /work. The quotation will be opened on 15/07/2020 at 16.00 hrs by Quotation Evaluation Committee constituted for this purpose in the presence of intending Quotationers.

National Highways Infrastructure & Development Corporation Limited Project Management Unit Address:

Executive Director(P)  
NHIDCL, Regional Office  
2<sup>nd</sup> Floor, JJ Bhaban,  
Near Karpagam Hotel,  
Birdline, Calicut PO  
Port Blair-744105  
Ph. No. 03192-296755/296754



### QUOTATION SECURITY

The Quotationers shall furnish, as part of Quotation Security of Rs10,000/- in the form of Demand Draft in favor of National Highways Infrastructure & Development Corporation Limited payable at Port Blair, Andaman & Nicobar Islands and will be submitted in a separate envelope. Any quotation not accompanied by an acceptable Quotation Security shall be rejected by the Employer as non-responsive. The Quotation Security of the successful Quotationer shall be converted into Performance Security upon signing of the Work order. The Quotation shall remain valid for 30 days from date of opening.

The Quotation Security will be forfeited:

- (a) If the Quotationer withdraws the Quotation after its submission: or
- (b) If the Quotationer does not accept the arithmetic correction of the Quotation price:  
Or
- (c) In the case of a Successful Quotationer if the Quotationer fails to sign the Acceptance of work order.

I accept the terms and conditions attached at Annexure-I.

Name, Signature & Seal of Quotationer

### Bill of Quantity

Name of work: Hiring of vehicle on Monthly Basis for NHIDCL, RO, Port Blair (A & N Islands).

Estimated Cost : Rs.40,000/-  
(For S.O: Port Blair) inclusive of all taxes

Quotation Security : Rs. 10,000/-

Cost of Quotation documents: Rs.500/-

S. No.	Name of Item	Qty.	Amount/ Rate quoted by bidder for Vehicle per Month (It is valid for 2 years)	
			In Figure	In Words
1.	Providing, running & maintenance of vehicle on monthly basis, Ertiga (Maruti Make)/ Scorpio (Mahindra & Mahindra Make)/ Hexa (TATA) or equivalent SUV for-  R.O, Port Blair	1 No.		
2.	i) For total run upto 3000 Km in a month		Rs .....	Rs..... .....

**Note:**

1. The Total amount quoted in words for total run upto 3000 Km shall be only factor in the financial evaluation of Bids.
2. Annexure 'A' for terms & condition shall be the part of Bid and hence.
3. Vehicle shall be operating with valid permit and insurance to travel in is South, Middle and North Andaman.
4. GST will be paid by NHIDCL as applicable.

Name, Signature & Seal of Quotationer



## Annexure- I

### TERMS AND CONDITIONS

1. The Vehicles make/ model should be Ertiga (Maruti Make) Scorpio (Mahindra & Mahindra Make)/ Hexa (TATA make)/Zylo(Mahindra & Mahindra Make)/Bolero (Mahindra & Mahindra Make) or equivalent SUV.
2. The vehicles should be New (in good running condition) or less than one year old and Driven not more than 15,000 KM.
3. All necessary taxes for operating the vehicles commercially should be fully paid and all necessary papers shall be provided in the vehicle as required by prevailing Motor Vehicles Act with comprehensive insurance cover for the vehicle.
4. The vehicle shall be available day and night (24 hours) as required by NHIDCL for all days regularly including Sundays and Holidays during the contract period.
5. The drivers should possess valid driving license.
6. The Agency shall bear all expenses required for keeping the vehicles in smooth running condition such as fuel, lubrications oil & other consumables, necessary service & maintenance, repairs & replacement etc. and salary of the driver per month.
7. In the event of any vehicle being off the road for maintenance or on any account of breakdown, the Agency shall provide a substitute vehicle immediately. If the substitute vehicle is not provided penalty of Rs. 2000/-per day for each vehicle shall be affected from the monthly bill of the Agency.
8. The Agency should quote their rates on monthly basis for running upto 3000 Km.
9. The Agency should ensure that sufficient fuel is always available for travel.
10. The quoted rates shall be inclusive of all taxes, if any.
11. Vehicle can be withdrawn from usage within 30 days of advance notice by either Party i.e. Agency or NHIDCL.
12. The Agency should submit their bills in duplicate along with logbook within 1<sup>st</sup> Week of every month for payment.
13. The quoted rates for hire charges of vehicles with fuel and lubricants etc. should be valid for period of two years from the date of acceptance. No variation /revision in quoted rates on account of any increase in fuel or spares cost will be entertained.

**Signature & Seal of Quotationer**

14. The Agency should be able to supply the required vehicles within seven days from the date of Letter of Acceptance.
15. The supply of vehicles is initially for duration of two years only from the date of issue of letter of Acceptance Vehicles may be continued beyond the stipulated period on the rates quoted & condition herein if required by NHIDCL.
16. That while on long tour, agency should provide sufficient amount of money to driver for POL and other minor repair (if required). If he fails to do so, same will be carried out by NHIDCL and amount shall be deducted from his bill with 10% extra as penalty.
17. The Jurisdiction of vehicle moving is South, Middle and North Andaman.

**Above conditions are accepted**

**Name, Signature & Seal of Quotationer**